



MY BIRTH CERTIFICATE: WHAT'S IN IT FOR ME?

- * To comply with U.S. Department of Homeland Security (DHS) requirements, "Authorized Presence" proof of identity documentation is required for **EVERYONE** applying for Driver's License or State Identification Card.
- * I must have a Birth Certificate to obtain a VALID ID or Driver License and need those documents to obtain a replacement Social Security Card, Social Security Benefits, Veteran's Benefits, Employment, or other programs in the Community. I will need these for housing, banking, loans, and travel.

FEE'S FOR BIRTH CERTIFICATE:

- * **NO FEE.** I need to send OSR to Institutional Probation & Parole Officer (IPPO).

WHAT IF I AM NOT LEAVING FOR A WHILE?

- * My status may change quickly and I have been approved to go to Pre-release or I am getting paroled.
- * I was born in another state and there is a process to getting my Birth Certificate through Institutional Probation & Parole Officer (IPPO). I need to start this process as soon as possible.

WHERE DO I SEND REQUEST FOR BIRTH CERTIFICATE?

- * Offender to Staff Request (OSR) to Institutional Probation & Parole Officer (IPPO)

